



S.T. WORDEN
PUBLIC SCHOOL

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June 24, 2020
Dear Parents/Guardians,

The purpose of this message is to provide a follow-up to the June report card email, which was sent to parents/guardians last week. As communicated, elementary report cards will be sent home this year by email on Thursday, June 25, 2020 via a password protected attachment. To open the protected file, you will need to enter your child's date of birth as MMDDYYYY. For example, if your child's date of birth is March 8, 2014 then the password is 03082014.

A website has also been created to allow parents/guardians access to the name of your child's teacher for September 2020. To access this website, please click the following link, or type the following into the address bar of your web browser <http://classlookup.kprdsb.ca/>. You will be brought to a website that looks like the following:

Class Information Search

Welcome!

This service allows you to look up your elementary student's homeroom teacher information for next year. Secondary School schedules coming soon.
Please enter the student's OEN and birthdate and click the Search button

OEN:

Birthdate: --YEAR-- --MONTH-- --DAY--

You will need to enter the student's Ontario Education Number (OEN), which you can access on your child's report card, and their date of birth and click search. If both entries match in our database, you will be shown your child's name along with their homeroom teacher for next year, if available. It is important to note that some classes may not have an assigned teacher yet and in those cases the teacher's name will be recorded as TBD (to be determined). If you experience any difficulties accessing this information, please contact your school's principal or secretary for assistance.

If you are unable to access the website for other reasons, a printout will be posted on the front door of the school. The printout will show the student's Ontario Education Number (OEN) and corresponding teacher's name.

Finally, it is important to note that due to changes in enrolment during the summer or early fall, your child's teacher may change, and therefore, your child's teacher is tentative at this time. Your understanding and support is greatly appreciated.

Wishing you and your family a safe and healthy summer.

Sincerely,

Sanaâ Soussan
Principal/Directrice

