

STUDENT ABSENCE REPORTING

At S.T Worden P.S., student safety is our highest priority.

In order to report your child's absence you will be using **School Messenger**. It allows you to report your child's absence quickly and conveniently, in any one of the following three ways:

- By calling **1-844-434-8119** toll free;
- By logging into the Parent Portal website at **studentabsence.kprdsb.ca** to set up the ability to report absences online; or
- By downloading the **SchoolMessenger mobile app** onto your iOS or Android device, to report absences.

You will be able to use whichever of these methods you prefer to report your child's absence, 24 hours a day, 7 days a week. You also will be able to report future absences at any time.

As an added feature, we are using an automated telephone system to contact parents who have not reported their child absent. School Messenger will continue attempting to reach multiple contact numbers, for a predetermined amount of time. If the automated system has not been able to reach someone in that allotted time frame, our office staff will follow up.

By using the toll free number, website or app to report your child absent *before* our morning bell time, you will NOT receive a call.

Please do not call the office to report absences unless you are having trouble with School Messenger.

A good idea is to cut out the image below and keep it on your fridge for easy access.

